



Constitution of the Wanless Park Community Tennis Club

Updated at the AGM October 15, 2016

Article 1

Name

This organization shall be known as Wanless Park Community Tennis Club. In this document it shall be referred to as “the Club”.

Article 2

Object

The objective of the Club shall be to encourage and promote the game of tennis.

Article 3

Membership

Membership shall be open to anyone without regard to race, creed, colour or nationality. Members over 18 years of age shall be considered voting members. The total number of members shall be determined by the Executive who shall maintain a reserve for junior members and residents in the immediate area of Wanless Park.

Article 4

Fees

- a) The Executive shall determine the amount of the initiation fee and the annual membership fee.
- b) The Executive shall determine the policies regarding the implementation of the initiation fee.
- c) Members of the previous year shall be notified of the required annual fee and date of payment at least 14 days prior to the day designated on the website as the season's opening date.

Article 5

Code of Conduct

The Club shall have a code of conduct. Membership of any person or persons may be cancelled by the Executive for conduct considered prejudicial, harmful or in contravention of the code of conduct of the Club.



Article 6 **Executive**

The Executive shall be responsible for the operation and activities of the Club which include but are not limited to the following:

- a) maintaining regular contact with the City of Toronto,
- b) obtaining playing permits,
- c) arranging for the opening and closing of the Club,
- d) collecting fees,
- e) purchasing equipment,
- f) ensuring the upkeep of the playing facilities,
- g) offering tennis instruction to the membership,
- h) organizing tennis tournaments and the Club championships,
- i) upholding the code of conduct of the Club,
- j) arranging social functions.

In addition, league usage, instructional usage or organized play by non-members will require prior approval of the Executive. The Executive shall be empowered to fill any vacancy that occurs within the Executive during its term of office, except for any vacancy that occurs under the provisions of Article 12. There is also an Executive fiduciary responsibility on behalf of the members to set aside monies every year for the future renovations of the courts and needs of the Club.

Article 7 **Executive Composition and Election**

Candidates for these offices must be members in good standing of the Club. The Executive shall consist of the following elected officers who shall serve for a term of one year. Only the office of Past President is not an elected position. The Terms of the President and Past President are set out in Article 8.

The entire Executive shall be retired at each annual meeting, but shall be eligible for re-election to a maximum term of five (5) consecutive years. In the event an officer serves five (5) consecutive years in any combination of positions, then a minimum of two (2) years off the Executive is required prior to seeking re-election. If the officer becomes President at any time, then their service as an officer will be set aside and Article 8 would apply with respect to limits to term of service. For example, the person can serve on the Board for 4 years in various positions. He or she can then seek the President position at which time their Board tenure is set back to zero.



An election will take place at the Annual General Meeting, at which the Executive may call for nominations from the floor to fill any positions for which there were no nominations as of 14 days prior. All adult members in good standing represented in person or by proxy at the time of the election are eligible to vote. Members will first approve positions where only one candidate has indicated a willingness to serve in a particular position and then will vote by secret ballot on positions contested by two (2) or more candidates.

The Board shall consist of a maximum of 10 officers.

5 officers is the minimum number for a legal Executive to function:

1. President
2. Vice-President
3. Treasurer
4. Secretary
5. Director of Membership

The additional 5 positions will be:

1. Director of Leagues
2. Tournament Director
3. Social Director
4. Director of Instruction
5. Past President

Each position shall carry one vote with the exception of the Past President. A minimum of 50% of the Executive should be present for an Executive vote. Motions require a simple majority to be passed. When a conflict of interest issue arises requiring an Executive vote, the officer or officers must abstain from voting.

Article 8

Executive – President, Past President

One person can remain as President for a maximum of five (5) consecutive years. The first term of President of the Club shall be for a period of two (2) years. The President may seek reelection for a second consecutive two-year term. Thereafter, the President can seek a final reelection for one year only making five (5) in total. After the year as Past President, a minimum of two (2) years off the Executive is required prior to seeking a position back on the Board.

The term of the Past President shall begin with the first term of the succeeding President and be limited to a maximum of one (1) year.



Article 9
Executive – Meeting Notice

Members of the Executive shall receive at least five days prior notice of a formal Executive Meeting.

Article 10
General Meeting – Notice

The Executive shall call a general meeting on any issue which in their reasonable judgment will seriously affect the interests of the Club or its members. The Executive must call a general meeting of the Club within 21 days of being petitioned to do so by at least thirty members in good standing. Notice of the principal topic must be advised by the petitioners. The Executive must inform the membership of the meeting as per the AGM notice requirement in Article 11.

A quorum for a general meeting shall be 20 adult members in good standing. All adult members in good standing represented in person or by proxy at the meeting may vote. Unless otherwise specified in this Constitution, a motion shall require a simple majority to be passed.

Article 11
Notice of Annual General Meeting – Notice

At least 30 days in advance of the annual general meeting, the Executive shall invite the membership to nominate officers of the Club. The Executive shall give at least 14 days notice of the annual general meeting, its proposed agenda and the names of all nominees who have agreed to stand for election to an office. Such notice shall be given by a public posting both at the clubhouse, on the website, and an email shall be sent to the membership at least 14 days before the meeting.

Article 12
Change of Executive

Upon a vote of non-confidence by three-quarters of the members present at a general meeting, any designated member or members of the Executive must immediately resign their office(s). The senior remaining Executive Officer shall immediately receive nominations for replacement(s), and announce a date not less than 21 days later when an election shall be held at another extraordinary general meeting.

If the entire Executive should be removed from office, the meeting shall elect an interim chairman, who shall likewise receive nominations for replacement(s) and establish a date for an election. The interim chairman shall become Acting President until the new Executive is elected. He shall allow no expenditures of Club funds during his tenancy of the office and shall instruct an auditor to undertake an immediate audit of the Club's financial standing.



Article 13
Changes to the Constitution

- a) The Constitution or By-Laws may be amended at any General Meeting provided the Club secretary is notified in writing of any proposed amendment at least 30 days before said General Meeting.
- b) Any such amendment must be passed by at least two-thirds of the members in good standing present at the General Meeting.

Article 14
Liability and Indemnity of Executive

- a) Every member of the Executive shall act honestly and in good faith with a view to the best interests of the Club and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Subject to the foregoing, no member of the Executive shall be liable for any loss, damage or misfortune that shall happen in the execution of the duties of such office or in relation thereto.
- b) The Club shall indemnify a member of the Executive or former member of the Executive against all cost, charges and expenses reasonably incurred in respect of any civil, criminal or administrative proceeding to which such person is made a party by reason of being or having been a member of the Executive, if such person acted honestly and in good faith with a view to the best interests of the Club and had reasonable grounds to believe that his or her conduct was lawful.
- c) The Club may purchase and maintain such insurance for the benefit of any person referred to in this Article as the Executive may from time to time determine.

Article 15
Executive – Remuneration

Executive officers shall receive no remuneration or honorarium for acting as such, but shall receive a free family membership for the year(s) in which they act as officer. Such free membership shall be revoked upon the resignation or removal of an officer, but he or she may continue as a member of the Club upon payment of the annual fee.